



## FUNDS TRANSFER INSTRUCTIONS

### FOR INCOMING WIRES

The institution sending the wire will need the information below. There is a \$10.00 charge for incoming wires.

**Creditor Agent:** University Credit Union  
(Receiving Institution) 15 Main Street  
Orono, ME 04473  
**ABA/Routing #** 211288161  
**Please Note: UCU does not use a Swift Code**

**Creditor:** Member Name  
(Beneficiary) Member Address  
Member Account #

### FOR OUTGOING WIRES

Please have the following information and bring into any UCU branch for assistance with wiring funds out.

**Creditor Agent:** Name & Address (P.O. Boxes not accepted)  
(Receiving Institution) Routing/ABA # (domestic) or SWIFT Code/BIC (foreign)  
If Canadian – 3 digit institution # and 5-digit Branch/Transit #  
Reason for wire

**Intermediary Agent:** Name & Address (P.O. Boxes not accepted)  
(If Applicable) Account # or ABA/Routing # (domestic) or SWIFT Code/BIC (foreign)  
Checking or Savings

**Creditor:** Name & Address (P.O. Boxes not accepted)  
(Beneficiary) Email & Phone  
Account #  
Checking or Savings  
IBAN and SORT Code if applicable  
Reference Information

- The charges for outgoing wires or transfers are \$30.00 for domestic and \$50.00 for foreign wires. Member will have to pay an additional wire transfer fee if the wire is returned due to inaccurate information.
- Receiving institutions funds transfer policy should be reviewed to ensure proper information is submitted.
- **Any request received via fax, email or mail will require a notarized signature.**

**Wire Deadline\*:** 3:30 p.m.

\*Paperwork must be at branch before deadline to ensure transmission that day.